



LEECHPOOL CATERPILLAR NURSERY & AFTER-SCHOOL CLUB

REPORTING TO PARENTS POLICY

HOW WE REPORT TO FAMILIES

Working in partnership with families is central to the [Early Years Foundation Stage \(EYFS\)](#). Consulting them about children's early experiences helps practitioners plan for effective learning at the setting and helps them support parents in continuing their children's learning development at home.

All contributions from families are encouraged and welcomed.

We report to families in the following ways:

- Directly at the door before and after sessions with messages when needed.
- SeeSaw journals: parents can view their child's online journal and comment.
- Termly reports with Next Steps in learning.
- Email, telephone communications.
- Half termly newsletters with upcoming activities, stories, and rhymes.
- Via our social media channels such as our website and Facebook page.

We operate an 'open door' approach. If a parent would like to talk to a key person or manager about any aspect of their child's development or care, they are encouraged to make an appointment or wait until all the children are settled before the staff member is available to speak with the parent.